

MINUTES OF A MEETING OF ARNCOTT PARISH COUNCIL HELD ON 3rd JULY 2018 IN THE VILLAGE HALL AT 7.30 PM

PRESENT: Paul Wilson, Lee Savidge and Ade Doore

APOLOGIES: Martin Byrne, Di Selby, Peter Barnard and Andy Poppitt.

David Hughes (CDC) and Dan Sames (OCC)

ALSO PRESENT: 1 resident.

37. Declarations of Interest

None.

38. Minutes of the Last Meeting

The minutes of the meeting held on 5th June 2018 were agreed as drawn.

39. Councillor's report

None.

40. Report from the Village Hall Committee

Finance

VHMC - £13147.37

ACA –Business Savings Account £1771.22

Community Account (300 Club) £7308.66

CDC have confirmed that discretionary rate relief for the Village Hall has been applied for 2018.

Lettings –

There are 23 bookings for July excluding bookings for official meetings.

Fire Safety

The VHMC has received a generally positive report other than ensuring all fire safety signs have an arrow, although all the PAT tested items are out of date. The state of the changing room was commented on by the fire safety officer.

VH Trust


The VHMC structure had drifted away from the original Trust Deed. Committee members have been asked to review the list of trustees with a view to reducing it to 4.

The Village Hall Committee is obtaining quotes for specialist PA equipment.

41. Planning Applications

Certificate of Lawfulness of Proposed Development for the erection of a garden room / shed storage with associated external works 

3 Buchanan Road Upper Arncott Bicester OX25 1PH
Ref. No: 18/01117/CLUP

Two storey side extension and orangery to rear 

1 Buchanan Road Upper Arncott Bicester OX25 1PH
Ref. No: 18/00946/F

The Clerk was asked to request that, should permission be agreed, there was a condition requiring parking to be off the road.

42. Planning Decisions

None.

43. Finance.

The current financial position of the Parish Council is shown in Appendix 1.

Cheques were authorised as follows :-

Payee	reason	Cheque number	amount
F Milloy	cleaning	101650	£140.00
SCB	Skip hire	101651	£240.00
Information Commissioner	registration	101652	£40.00
Kennington Flooring	VH floor	101653	£2964.00
Mrs A Davies	CI salary + expenses	101654	£160.85
HMRC	CI tax	101655	£38.00
Tracey Reed	War memorial garden	101656	£90.00

44. Parish Council matters

a. Response to Build out consultation

OCC have suggested a start date in August 2018, the Clerk has asked Cllr Sames to continue to press for further information.

b. Work to the playing field.

The Chairman and Cllr Barnard met onsite with a pre cast building company on June 20th. They discussed removing the existing garage, extending the concrete base and erecting a new building, probably around 21' square. Inside will be a changing room 21' x 8', storage room 21' x 8' and a referee's room. Showers, toilets, water and electricity to be considered at a later date. A quote is now awaited.

c. Parking update

Planning permission has been granted. CDC are working on complying with the conditions of the planning consent. The work will then be tendered out, and a start date in the financial year 2019/20 is likely.

d. Art project

An outline of the work schedule has been agreed between Paula Bailey (CDC) and artist Will Glanfield to make and install two feature carved oak wooden benches. The project is to be promoted on Facebook and at the village fete on Sun July 15th. A day's workshop with villagers is scheduled for Saturday Sept 15th (subject to take up by villagers – which will be cancelled if there is no interest by the end of August.) Villagers' ideas (if any) will be submitted by the week ending October 30th. The provisional design will then commence at the start of November 2018, with the final design by end of November 2018. This will be submitted to the Parish Council for agreement (and planning permission) by end of Dec 2018, manufactured between February – May 2019 and installed by the end of May 2019.

The project will be promoted on Facebook and at the Village fete on 15th July. Provided there is sufficient interest the artist carrying out the art work has agreed a workshop date of 15th September.

Once the design is finalised it will be agreed by the end of December 2018 and installed by May 2019.

e. Fencing of Playing field

The Chairman and Cllr Barnard have also met a representative of a fencing company to obtain estimates of the cost of fencing 52 metres of hoop fencing around the playing field. An initial quote has been received in the sum of £6000+VAT; other options are being considered.

f. Road repairs

Some potholes have now been repaired, and Cllr Savidge has reported pot holes to OCC via "Fix my street".

45. Correspondence

Notes of the CDC Liaison meeting which took place on 20th June at Bodicote House have been received.

46. Public Participation

Concern was expressed about the parking in the Village, which was causing difficulties for lorry deliveries and was also likely to cause problems for emergency vehicles.

47. Any Other Business

Cllr Savidge advised Councillors that representatives of the Banbury and District Community bus project would be attending the Village Fete to raise awareness of their need to fund raise to continue the service.

It was noted that the benches looking over the playing field were disintegrating.

It was reported that a new bolt is needed for the playpark fence.

The Clerk will update Councillors on the Oxford to Cambridge Expressway as soon as an announcement has been made.

It was reported that the emergency light for the Village Hall has been fixed, but the disabled parking space still requires marking.

The Chairman agreed to arrange a notice for the Village Hall car park, and for the Playground. The Clerk will send through information about emergency contacts to him.

48. Date of Next Meeting

7th August 2018 at 7.30pm in the Village Hall.

Chairman

Arcott Parish Council		Monthly Financial Report	
		Parish Council Meeting	03 July 2018
Payments processed since last meeting			£1,598.85
05-Jun-18	Mr F Milloy	101644	£140.00
05-Jun-18	Mr M Dempsey	101645	£810.00
05-Jun-18	Mr A Lambourne	101646	£19.50
05-Jun-18	Mrs A Davies	101647	£160.85
05-Jun-18	HMRC	101648	£38.00
05-Jun-18	Empower energy	101649	£430.50
Receipts processed since previous report			£1,652.83
02-May-18	CDC		£1,037.42
17-May-18	OCC		£615.41
Bank Reconciliation		Statement dated	30 May 2018
		Cambridge BS Account	£75,266.73
		Savings account	£9.64
		Current account	£63,147.49
Items not yet cleared:			
Receipts	None		
Payments	Mr F Milloy		£140.00
	Mr M Dempsey		£810.00
	Mr A Lambourne		£19.50
	Mrs A Davies		£160.85
	HMRC		£38.00
	Empower energy		£430.50
		Net Total	<u>£136,825.01</u>